



Office of Advancement  
and External Affairs

### Instructions for Electronic Stock Gift Transfers:

N.B.: Saint Peter's University must be informed in writing (e-mail is acceptable) as to which fund a gift is intended. If for more than one fund, the distribution to each should be indicated. This is an audit requirement. Thank you for your cooperation!

To: \_\_\_\_\_ (Broker)

Please transfer \_\_\_\_\_ shares of \_\_\_\_\_ stock purchased on or about and held by you for my account. As of today's date, I hereby transfer all right, title and interest in these shares as a charitable donation to Saint Peter's University, a not-for-profit corporation in Jersey City, New Jersey. The specified shares should be electronically transferred immediately upon your receipt of this letter to the DTC account listed below. Please send me written confirmation of the transfer at your earliest convenience.

To ensure accurate recording of this gift, please contact **Maggie Perez, Associate Director of Advancement Operations at 201-761-6118 or [mperez4@saintpeters.edu](mailto:mperez4@saintpeters.edu)** and notify him of this transaction.

Sincerely,

\_\_\_\_\_ (Donor)

\_\_\_\_\_ (Donor) If joint account, all registered owners must sign.

\_\_\_\_\_ (Date)

### Transfer Information:

|                   |                               |   |
|-------------------|-------------------------------|---|
| DTC Number:       | 0141                          | Brokerage Account Information:  |
| Internal Account: | 72732519                      | Christopher Lagasse   |
| Name of Donee:    | Saint Peter's University      | Financial Advisor   |
|                   | 2641 Kennedy Boulevard        | Wells Fargo Advisors  |
|                   | Jersey City, New Jersey 07306 | 461 From Road   |
| Tax ID Number:    | 22-1508-627                   | Mack VI, First Floor  |
| Phone Number:     | (201) 761-6127                | Paramus, New Jersey 07652   |
|                   |                               | Email: <a href="mailto:christopher.lagasse@wfadvisors.com">christopher.lagasse@wfadvisors.com</a> |
|                   |                               | Telephone: (201) 225-6070   |
|                   |                               | Fax: (201) 599-5824   |